

New Job Form



Channel Partner:

Install Partner:

Customer Name:

Full Address:

County:

Phone:

Email:

Utility:

Account Number :

HOA Info:

Solar Pane

Quantity:

Inverter:

Quantity:

System Size (KW):

Extras:

Roof Type:

Green Light Financing

Bank:

Loan Application #:

Total System Cost:

Additional Project Info:

****PLEASE INCLUDE COPY OF UTILITY BILL WITH ESI ID NUMBER****



SOLAR INSTALLATION AND PURCHASE CONTRACT

This INSTALLATION and PURCHASE CONTRACT (“**CONTRACT**”) is hereby entered into between (“**PURCHASER**”) _____, at: _____, and _____ with principal office at 5750 N Sam Houston Pkwy E, Suite 810, Houston, TX, 77032, effective on the date _____.

1. System: Subject to the terms and provisions of this Contract, Green Light Solar, LLC agrees to provide to PURCHASER any of the following systems as determined on a job-by-job basis:

Installation includes: All items listed below, as well as disconnects, wiring, ancillary electrical items, City/Utility inspections and approvals. Utility interconnection fee is borne by PURCHASER, if applicable.

- All design, engineering, permitting and interconnection required to operate system in compliance with all NEC and local codes
- All electrical work, conduit and wire necessary to interconnect the solar system
- _____ W Solar Panels w/ 25- year manufacturer warranty
- _____
- _____
- 10- Year Workmanship Warranty

NOTES:

2. PAYMENT TERMS: The total Contract Price noted below is for a turn-key system.

TOTAL SYSTEM COST:

* Contract signing condition is met when customer has reviewed, signed and returned final contract via mail, e-mail or in person
** Install completion condition is satisfied with all relative equipment is installed in final location, connected and tested to function
*** Final commissioning condition is met when system has been energized after passing all relevant city and utility inspections and receiving permission to operate from utility.

3. Warranty: Greenlight Solar, LLC provides warranty on work described by the contract exclusively to PURCHASER in accordance with the following conditions:

- A.** Green Light warrants exclusively to PURCHASER That the system installed pursuant to this contract shall be free from defects in workmanship for a period of 10 years from date of completion of installation. Manufacturers’ warranties provide for additional coverage for the equipment. Manufacturers’ warranties are provided to PURCHASER in “owner’s packet” at time of completion. Repair or replaceme
- 1. Purchaser mails Green Light written notice of a warranty claim with in (30) days after the discovery thereof.
- 2. No attempted alteration or repair of the system or its installation has been made.
- 3. The system or insulation there of is not subject to missuse, negligence, accident or use contrary to the written instruction of Green Light or the manufacturer of the equipment.
- 4. Warranty is non-transferable and only applies to original purchaser at original location.

4. Provisions: PURCHASER and Green Light agree to the following supplementary terms:

- A. Green Light is responsible for any damage to PURCHASER’s roof, plumbing, electrical, or any underground equipment that may occur during the installation process.
- B. Panel layout or electrical configuration and equipment maybe adjusted following physical site survey.
- C. If conditions at the job site are (1) conditions which are materially different from the conditions identified in the contract, or (2) unusual or unknown conditions that are materially different than conditions typically encountered in the work provided for this Contract, Green Light shall pause work and notify PURCHASER of said condition. PURCHASER and Green Light will then reach a mutual agreement on a written change order before work will resume.
- D. Green Light will not perform any additional work requested by PURCHASER or third parties except upon written change orders describing the scope of work and the adjustment in the contract price.

5. Disputes Arising Under this Contract:

- A. The parties shall endeavor to resolve their claims by mediation as a condition proceeding arbitration by either party. If mediation should fail, the parties agree to submit the controversy to arbitration which shall be in accordance with the Texas Uniform Arbitration Act and any other procedural rules agreed upon by the parties or mandated by the arbitrator.
- B. Green Light has the right to cancel this contract if unsuitable conditions are encountered due to unforeseeable reasons at any point in the future.
- C. All correspondence concerning disputes related to this contract should be mailed to:
5750 N Sam Houston Pkwy E #810, Houston, TX 77032

6. Tax Credits: Green Light Will guarantee that PURCHASER will be given all tax information necessary for filing out tax paperwork. However, Green Light strongly advises PURCHASER to seek advice from independent accountant or tax attorney as to the specific impact these credits will have on PURCHASER’s tax return and ability to monetize them.

PURCHASER PRINT	PURCHASER SIGNATURE	DATE
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PURCHASER PRINT	PURCHASER SIGNATURE	DATE
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NOTICE OF CANCELLATION

Date: _____

YOU MAY CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE BUSINESS DAYS FROM THE ABOVE DATE.

IF YOU CANCEL, ALL PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE, AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN 10 BUSINESS DAYS FOLLOWING RECEIPT BY THE MERCHANT OF YOUR CANCELATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED.

IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE MERCHANT AT YOUR RESIDENCE, IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED TO YOU UNDER THIS CONTRACT OR SALE; OR YOU MAY IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE MERCHANT REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE MERCHANT'S EXPENSE AND RISK.

IF YOU DO NOT AGREE TO RETURN THE GOODS TO THE MERCHANT OR IF THE MERCHANT DOES NOT PICK THEM UP WITHIN 20 DAYS OF THE DATE OF YOUR NOTICE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION.

TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE, OR SEND A TELEGRAM,
TO: **Green Light Solar, LLC**, AT **5750 N SAM HOUSTON PKWY, SUITE 810, HOUSTON, TEXAS, 77032**
NOT LATER THAN MIDNIGHT, THIRTY (30) CALENDAR DAYS FROM TODAY'S DATE.

I, _____, HEREBY CANCEL THIS TRANSACTION.

(Buyer's Signature)

Date

INITIALS: _____



IMPORTANT DISCLOSURES

One copy must be initialed by each disclosure below, signed at the bottom of the page by Customer, and submitted with the Rebate Application. A second copy must be left with the Customer who is applying for the rebate.

Initial

_____ The solar contractor from whom I am buying a solar energy system is not endorsed or contracted by CPS Energy, nor do they have any exclusivity with CPS Energy to sell solar energy systems. I have an option to obtain estimates from other approved installation companies. The list can be viewed at: <https://www.cpsenergy.com/en/my-home/savenow/rebates-rebate/solar-photovoltaic-rebate/solar-rebate-contractors.html>

_____ The solar contractor has explained the cost of my solar system and broken down the cost as \$_____/watt (dc) which includes all solar equipment, sales commissions, sales tax, finance, and installation costs. I understand that 70% of the systems rebated by CPS Energy in 2017 cost between \$3.02 and \$4.00/watt (dc).

_____ Texas law allows all customers who make an “in-home” sale a 72-hour right to cancel their purchase.

_____ Texas law through the Texas Department of Licensing and Regulations requires that all electrical contractors provide in print their Texas Electrical Contractor License Number on all written sales and solicitation documents.

_____ I have been presented with accurate expectations of what I should save on my electric bill. The solar contractor has provided me a PV Watts report showing the estimated kWh production for my system.

_____ The solar contractor has disclosed their status as a (check one) ___ local or ___ non-local contractor. I understand non-local contractors are rebated at 75% of local rebate.

_____ As a recipient of a CPS Energy solar rebate, my system must comply with applicable rebate policies. All costs associated with my solar energy purchase should appear on one invoice. I should not make separate payments to parties other than my solar contractor, who is on the list of solar installers on CPS energy website. This does not pertain to lender or banks that may have granted me a loan to purchase my system.

_____ As a solar customer, I understand I am not eligible for the smart meter Xchange program. CPS Energy will install two electrical smart meters at my premise, one as the billing meter and another to record solar production on my premise.

THIS DISCLOSURE STATEMENT IS DESIGNED TO HELP YOU UNDERSTAND THE TERMS AND COST OF YOUR SOLAR ENERGY SYSTEM THIS STATEMENT IS NOT A SUBSTITUTE FOR READING THE CONTRACT AND OTHER DOCUMENTS ASSOCIATED WITH THIS TRANSACTION. PLEASE CONSULT A TAX ADVISOR TO DETERMINE ELIGIBILITY OF YOUR SYSTEM FOR FEDERAL TAX CREDITS.

Customer: _____ Date: _____

Signature: _____ Address: _____



Solar Initiative Rebate Program

CPS Energy Renewable Energy Credit Assignment Agreement

The CPS Energy Board of Trustees is committed to support renewable energy. CPS Energy's goal is to have the equivalent of 20% of our projected peak load in 2020 to come from renewable energy resources.

In consideration of receiving a rebate incentive from CPS Energy, you are being asked to assign the rights to the Renewable Energy Credits (REC's) generated by your solar PV system to CPS Energy. The REC's generated by your system and other program participants will be aggregated by CPS Energy through the CPS Energy Solar Initiative Rebate Program. CPS Energy will record and track the amount of renewable energy generated by the solar PV system.

By signing the Solar PV Energy Assignment Agreement, you are agreeing to assign the REC's generated by your solar system to CPS Energy in consideration for receipt of a rebate from the CPS Energy Solar Initiative Rebate program.

I _____ *(please print)* acknowledge that I have read the above explanation and understand by signing this agreement that I agree to assign the REC's generated by my solar system within CPS Energy's certificated area to CPS Energy in consideration for any solar rebate incentive provided to me.

Customer Signature

Company Name (if applicable)

Installation Address

Date

SOLAR PV PROGRAM APPLICATION (P. 2 of 2)

The undersigned declare under penalty of perjury that: 1) the above declaration is true and correct and that it meets all of the CPS Energy solar program terms & conditions, guidelines, requirements, and standards; 2) the information provided in this form is true and correct to the best of my knowledge; 3) the above-described solar PV generating system will be solely owned by me and is intended to offset part or all of my electrical needs at the site of the installation; 4) I have received a copy of this completed form; 5) I understand that my electric rate may change; 6) I agree to allow CPS Energy to account for renewable energy generated by the PV system for reporting purposes; 7) I have read and understand the Solar Program terms & conditions, guidelines, and requirements; 8) I agree to comply with all the provisions of the CPS Energy Electric Service & Metering Standards, Distributed Energy Resources, Solar PV System Program Terms and Conditions, Requirements, and Guidelines; 9) acceptance of this incentive (If rebate is requested) will not exceed CPS Energy’s annual program customer limits as defined by the Solar Program terms & conditions, guidelines, and requirements, including any previously received funds for corporate or government parents, holding companies or other business entities; 10) the solar PV system was financed by my own personal funds, or by conventional financing, and that I will be the recipient of the CPS Energy rebate (if rebate is being requested) and any federal tax credits; 11) the solar PV system is not a leased system or financed by a concern who seeks to invest in Solar PV systems and retain the rights to depreciation expense, tax credits, and CPS Energy rebates (if rebate is requested); 12) have verified that deed restrictions do not prohibit the installation of this proposed system; 13) I accept that violation of this agreement will result in a refund of all rebates (if rebate is being requested) for the solar PV system to CPS Energy; and 14) I hereby acknowledge that all equipment was installed to my satisfaction and that the installing contractor is responsible for all warranties. I also understand that CPS Energy is not responsible for any contractual and/or construction disputes between the installing contractor and myself.

Customer Signature: X _____

Customer Printed Name: _____ **Date:** _____

CPSE Use Only

CPS Energy Representative:

Previous Billing Meter Number:	PV Meter Number:	Rebate amount paid:
New Billing Meter Number:	Date Installed:	Control Number (Salesforce):

Solar Rebate Payment Assignment Form

ASSIGNMENT

For good and valuable consideration, the undersigned Customer hereby assigns,
transfers and delivers to _____ [manufacturer/installer] ¹

all sums due or which shall become due and owing to the undersigned
Customer from CPS Energy by reason of:

Explain rebate by date of Application, Application Reference Number,
Customer Account Number, Address, Rebate Type, & etc:

Signed this _____ day of _____, 20 _____

Witness

Customer/Assignor

Notice of the above assignment is hereby acknowledged on

_____, 20 _____

CPS Energy Program Manager

¹Multiple assignments are not permitted, only one per rebate.

STEPS	WHAT HAPPENS?	WHAT DO YOU NEED TO DO?	HOW LONG WILL TAKE?
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Site Evaluation

- Can we schedule a site evaluation within one week of the contract signing.
- A Design Specialist visit your home to:
 - Measured roof space
 - Design the most optimal layout
 - Examine your electric service panel

- Respond to our call for scheduling.
- If you have pets, bring them.
- Keep entrance to your backyard unlocked.
- Your presence is optional.

30-45 Minutes

City/Utility/HOA Approval

- We prepare site plans and electrical plans
- We submit applications to City, Utility and Home Owner Association (HOA), as applicable, for permits and approvals

- Engage with your HOA and asked them to act on your application and they receive it.

3-6 weeks for City/Permits and Utility

30-50 days with HOA

Installation

- We schedule a date for installation once permits and approvals are obtained.
- Our roof crew will install panels on your roof.
- Our electrical crew will install inverter meter socket and safety switch next to your service panel.

- Respond to our call for scheduling.
- If you have pets, bring them in.
- Keep entrance to your backyard unlocked.
- Move vehicles from driveway in front of your house.
- Your presence is optional.

1-3 days

City Inspection

- City inspection is scheduled within 3 to 5 days following installation.
- City inspector will come to your home and examine your system per plan.

- If you have pets, bring them in.
- Keep entrance to your backyard unlocked.
- Your presence is optional.

30-45 Minutes

Utility Inspection and Commissioning

- Utility inspection and commissioning is scheduled after city passes inspection.
- Utility inspector will come to your home, install a PV meter and switch out your old meter with a net meter.
- Your system is officially switched on.

- If you have pets, bring them in.
- Keep entrance to your backyard unlocked.
- Your presence is optional.

30-45 Minutes

Monitoring

- Our technician will set up your monitoring and provide you with login credentials.

- Follow instructions given to you on how to login to your monitoring account.

45-60 Minutes



SYSTEM SUMMARY

Name:	
Address:	
Phone:	
Email:	
Meter #:	
Account #:	

HOA: Yes No **Details:** _____

System & Payment Details

Solar Panels Amount	System Size (STC-DC) Payment	Total Cost	Net Cost Loan #

Financed By: _____

Deposit	Permit	Final

	Price	Qty.	Sub Total
A D D I T I O N S	Nest thermostat	\$249	
	Goalzero Yeti 1400 Li	\$1999	
	Goalzero Yeti 3000 Li	\$3499	
	Tesla Powerwall 2	See Sheet	
	Additional Panel	\$1099	
	Total:		

Terms & Conditions

* subject to change due to not having address.

I hereby acknowledge the terms and conditions of the proposed system above.

Client Signature

Date

Inspector Signature

Date

SOLAR BREAKDOWN

System Size:(KW)	
Savings 25 yr.:	
Rebate:	
Company Rebate:	
Federal Tax:	
Panels:	
Warranty:	
Workmanship:	
Offset:	
Net Cost:	

I hereby acknowledge the terms and conditions of the proposed system above.

Client Signature

Date

Inspector Signature

Date